



Application for Participation

Wilton Street Fair & Sidewalk Sale Saturday, July 20, 2024 - 10am to 3pm

This form, along with payment + insurance certificate must be submitted to the Wilton Chamber of Commerce by **July 10th, 2024**

EXHIBITOR INFORMATION

Business/Organization Name: _____

Primary Contact: _____

Address: _____ City/State/Zip: _____

Phone: _____ Cell: _____

Email: _____ Facebook: _____

Category: _____ Food Court _____ Activity/Entertainment _____ Booth _____ Other

Please describe the booth/activity/exhibit: _____

Please send logo/ photos for promotion.

Website: _____

FEE SCHEDULE

| Space before May 10: | Space before June 14: | Space before July 10: |
|--|--|--|
| \$150 Chamber Members \$175 Non-Members | \$170 Chamber Members \$195 Non-Members | \$195 Chamber Members \$220 Non-Members |
| Total \$ _____ | | |

Exhibitor Insurance Requirements

Wilton Street Fair & Sidewalk Sale

A Certificate of Insurance is due upon submitting the application for participation. The following language must appear on the Certificate of Insurance under 'Description Operations/Locations/Vehicles/Exclusions Added by Endorsement/Special Provisions':

- *"The certificate names Wilton Chamber of Commerce, Inc., Town of Wilton, Bankwell Bank, and Wilton Center Real Estate, LLC and Paragon Management Group, LLC at 101 Old Ridgefield Rd. as additionally insured on July 20th, 2024."*
- AND
- *"Coverage is primary and noncontributory and a Waiver of Subrogation applies."*
- **If you are an employer workmen's comp is also required.**

Signature

Date

Rules & Regulations

Wilton Street Fair & Sidewalk Sale

- 1. SCHEDULE.** Exhibitor set-up begins as early as 7am and must be completed by 9:30am. All exhibits must be completely staffed and operating during the full hours of the event.
- 2. EXHIBITION SPACE.** Exhibitor agrees to conduct all activities within the confines of the assigned booth space and/or individual tent. No solicitation activities are permitted outside of Exhibitor booth and/or individual tent. An exhibit space of ten (10) feet in frontage and ten (10) feet in depth, (10'x10'), will be supplied. A 10'x10' pop up tent is strongly encouraged.
- 3. PARKING.** Parking is permitted in designated areas only. Carpooling of staff is strongly recommended. Drop off of products will be available during set-up time only (refer to 'Schedule'). After 9am, vehicles will not be allowed to enter the event.
- 4. LIMITATION OF LIABILITY.** Neither the Wilton Chamber of Commerce, nor the Town of Wilton, nor Wilton Center Real Estate, LLC, nor Paragon Management Group, LLC, their officers, directors, agents, employees, members or volunteers assume any responsibility whatsoever for the loss or damage, including theft, to any property placed in the booth or elsewhere on the grounds. The Exhibitor agrees to make no claim for any reason whatsoever, including negligence, against the Wilton Chamber of Commerce, Town of Wilton, Bankwell Bank, Wilton Center Real Estate, LLC or Paragon Management Group, LLC, their officers, directors, agents, employees, members or volunteers for loss, theft, damage or destruction of property, or for any personal injury to Exhibitor or its employees while on the ground or in the event quarters, or in the off-site parking areas.
- 5. LEAVE NO TRACE POLICY.** Exhibitors are responsible for leaving booth spaces clean and free of trash or other materials.
- 6. CANCELLATION.** No refund will be given less than one month prior to the event date.
- 7. RESTRICTIONS.** The Wilton Chamber of Commerce reserves the rights to exclude or reject any applicant(s) that, at its sole discretion, are deemed inconsistent with the family atmosphere of the event, and/or unprofessional in appearance, and/or incompatible with other Exhibitors. The Wilton Chamber of Commerce reserves the right to restrict or remove, without a refund, exhibits that have been falsely entered or are deemed unsuitable or objectionable or exhibits that fail to control the volume level of personnel or equipment in their booth.



**Please contact Camille Carriero, Executive Director
at 203.762.0567 or info@wiltonchamber.com with any questions.**